

**PROMOTER INFORMATION**

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**VENDOR INFORMATION**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Website (if applicable):** \_\_\_\_\_

 **Facebook Page:** \_\_\_\_\_

 **Instagram Page:** \_\_\_\_\_

**Product Description:** \_\_\_\_\_

*\*\*If your product requires exclusivity, you must submit your paperwork and vendor fee prior to the deadline date\*\**

**Business Name:** \_\_\_\_\_

**Make check payable to:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**ENTRY FEE**

**CC #:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_ **Total:** \_\_\_\_\_

**Amount:** \$ \_\_\_\_\_ **CVC:** \_\_\_\_\_

**Authorization Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## UPCOMING EVENTS TO SELECT

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	<a href="#">Desert Rose Pizza &amp; Gastro Pub</a> Historic Downtown Glendale 6729 N. 57 <sup>th</sup> Dr., Glendale <a href="#">Glendale Chocolate Affaire</a>	\$45	Fri. Feb 3 <sup>rd</sup> Sat. Feb 4 <sup>th</sup> Sun. Feb 5 <sup>th</sup>	5pm – 10pm 10am – 10pm 10am – 5pm	Fri., Feb 3 <sup>rd</sup> after 2:00pm

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	Deer Valley Plaza (43 <sup>rd</sup> Ave. & Thunderbird)	\$150	Fri. Feb. 17 <sup>th</sup> Sat. Feb. 18 <sup>th</sup> Sun. Feb 19 <sup>th</sup>	9am – 5pm 9am – 5pm 9am – 4pm	Fri., Feb 17 <sup>th</sup> after 7:00am

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	Desert Rose Pizza & Gastro Pub Historic Downtown Glendale 6729 N. 57 <sup>th</sup> Dr., Glendale	\$45	Fri. Mar 3 <sup>rd</sup> Sat. Mar 4 <sup>th</sup> Sun. Mar 5 <sup>th</sup>	5pm – 9pm 11am – 9pm 10am – 3pm	Fri., Mar 3 <sup>rd</sup> after 2:00pm

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	Sequoia Elementary School 11808 N. 64 <sup>th</sup> St., Scottsdale (between Cactus & Shea Blvd)	\$90 + 15% (see pg 3 for Central Register info)	Sat. Mar 18 <sup>th</sup> Sun. Mar 19 <sup>th</sup>	9am – 5pm 9am – 4pm	Fri., Mar 17 <sup>th</sup> after 4:00pm

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	Desert Rose Pizza & Gastro Pub Historic Downtown Glendale 6729 N. 57 <sup>th</sup> Dr., Glendale	\$45	Fri. Mar 31 <sup>st</sup> Sat. Apr. 1 <sup>st</sup> Sun. Apr. 2 <sup>nd</sup>	5pm – 9pm 11am – 9pm 10am – 3pm	Fri., Mar 31 <sup>st</sup> after 2:00pm

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	The Mercado at Scottsdale Ranch 10105 E. Via Linda, Scottsdale	\$120	Sat. Apr 8 <sup>h</sup> Sun. Apr 9 <sup>th</sup>	9pm – 5pm 9am – 4pm	Sat., Apr 8 <sup>th</sup> after 7:00am

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	The Camelback at Esplanade 2525 E. Camelback Rd. (outside and inside shopping)	\$80	Wed. Apr 26 <sup>th</sup> Thurs. Apr 27 <sup>th</sup>	10am – 4pm 10am – 4pm	Call for info

	Location	Vendor Fee	Dates	Show Times	Set-up Info:
<input type="checkbox"/>	Desert Rose Pizza & Gastro Pub Historic Downtown Glendale 6729 N. 57 <sup>th</sup> Dr., Glendale	\$45	Fri. May 5 <sup>th</sup> Sat. May 6 <sup>th</sup> Sun. May 7 <sup>th</sup>	5pm – 9pm 11am – 9pm 10am – 3pm	Fri., May 5 <sup>th</sup> after 2:00pm



**CENTRAL REGISTER VENDOR PAYMENT** - Checks are issued no later than 1 week from the 1<sup>st</sup> day of the show. In order to receive your final check within the 1 week time frame, **you must provide a self-addressed stamped envelope**. If you want your tags back, you must provide an 8x11 envelope with \$2.00 worth of stamps. If no envelope is provided, you will be charged \$5.00 and your check could be delayed one week.

**ENTRY FEES** are **NON-REFUNDABLE** (all shows) - Shows are filled on a first-come, first served basis; show payment holds your space, not a verbal commitment. **If you have a product that is a particular brand and you need exclusivity, you must pay for your shows in advance in order to secure your space. If you have any special requests, you must pay for your shows in advance**

**TAGS** (central register shows only)

- Tags must show vendor name, ID # or logo
- Limit one tag per item
- No mark down tags
- Nothing smaller than 1 ½" - **NO** adhesive tags
- **KEEP** tags neat, if a price is marked out or marked down; be sure the final price is legible

**PARKING** (central register shows only) - **All schools will have designated vendor parking.** Vendors that violate this rule will be fined \$100. .

**VENDOR PLACEMENT** (all shows) - **PAYMENT WILL HOLD YOUR SPACE.** Vendor placement is up to the discretion of the promoter.

**BOOTH SIZE** (all shows) - Determined by each facility; vendors that assume excessive space will be charged for two booths or more. Normal booth size is 10 x 10. If you use both sides of your grids to hang merchandise, it requires more space. **\*\*Booths should be attractive, please bring table cloths to the ground \*\***A great website for very reasonable tablecloths is [www.linentablecloth.com](http://www.linentablecloth.com). **DO NOT** use plastic cloths or wrinkled sheets. **DO NOT** use your tubs unless they are covered, to display your product. Signage for your booth should be neat and professional. Music is optional.

**ELECTRICITY** (central register shows only) - Remember electricity is very limited in all the schools, bring a multi-outlet plug and at least a 100' extension cord and be prepared to share. **\*\*No electricity at take your own money shows\*\***

**EQUIPMENT** (tents, tables, chairs, etc.) (All shows) - No tables or chairs are provided by Briar Patch. If Briar Patch tents are used, there will be a \$50.00 tent fee. White tents ONLY are allowed. Tents can be purchased at Sam's Club for approximately \$200. Another great source is [info@california-palms.com](mailto:info@california-palms.com) and/or call 626-915-6933.

**TEAR DOWN** (all shows) - **No dismantling or clean up before 4:30 P.M. on Sunday (end of show).** **Please remember tear-down etiquette.** You are responsible for taking all trash, debris, boxes (broken down); grid ties in your booth to the dumpster. All high schools have dumpsters. Please leave your space clean.

**SMOKING** – Please do not smoke. There is no smoking on the school campus, it is a federal law. Dogs – no dogs allowed on school property.



**WORK SCHEDULE FOR CENTRAL REGISTER SHOW**

**Please check-in 10 minutes prior to your shift** - each vendor will be required to work a minimum of 8.5 hours as a monitor, cashier, tagger/bagger, hold-table, etc. or you will be charged \$85 to cover your required work shift. **\*\*All worker replacements for vendor's shifts must be cleared by Jeannie\*\***

**SEQUOYA ELEMENTARY SCHOOL** (please check 8.5 hours)

**Set-up/Clean-up Crew Work-Shift:**

<input type="checkbox"/>	FRI	5:00 PM – 7:00 PM
<input type="checkbox"/>	SAT	7:30 AM – 8:30 AM
<input type="checkbox"/>	SUN	7:30 AM – 8:30 AM
<input type="checkbox"/>	SUN	5:30 PM – DONE

**Work Shift During Show:**

<input type="checkbox"/>	<input type="checkbox"/>	SAT	9:00 AM – 1:30 PM
<input type="checkbox"/>	<input type="checkbox"/>	SAT	1:30 PM – 5:30 PM
<input type="checkbox"/>	<input type="checkbox"/>	SUN	9:00 AM – 1:30 PM
<input type="checkbox"/>	<input type="checkbox"/>	SUN	1:30 PM – 5:00 PM

I do not hold Briar Patch Marketplace, Scottsdale School District, Deer Valley Center, Desert Rose Pizza & Gastropub, City of Glendale, The Camelback Esplanade and The Mercado at Scottsdale Ranch responsible for items lost, stolen or damaged during Briar Patch. I understand I will be charged

\$85.00 for Sequoya if I do not fulfill my work obligation. \_\_\_\_\_ *initial*

I understand that I am an independent contractor and am responsible for providing workman's compensation coverage to my employees, if required, as well as for any loss caused by any negligent or intentional acts by my employees, agents, or myself. \_\_\_\_\_ *initial*

I have read the Terms and Conditions and agree to all terms (Please sign and return with your application). \_\_\_\_\_ *initial*

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date